



112 First Avenue South, Laurel, MT 59044
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Appointment Policy Acknowledgement

Thank you for choosing our office to serve you with your dental needs. We strive to see our patients in a timely manner for each and every appointment. In addition, we want to be available to our patients when they have a dental emergency.

In order to achieve these goals, it is imperative that we receive at least 24 hours' notice for appointment changes. If multiple appointment changes are made, less than 24 hours prior to the scheduled appointment, we may no longer be able to reserve time for you on our schedule without an appointment reservation deposit fee. ___ Initial Here

Please list the best ways to reach regarding your reserved appointments:

___ Cell Phone (___) ___ - ___ Text? Yes or No (circle)

___ Home Phone (___) ___ - ___

___ Work Phone (___) ___ - ___, ext. ___

___ Other Phone (___) ___ - ___, please specify _____

___ Email Address: _____

Late arrivals – Late arrivals are handled on a case by case basis. It is vital that you be in our office, ready for your appointment at your reserved appointment time. Late arrivals may result in your appointment being rescheduled so we may see the rest of the day's scheduled patients on time.

Statement of Acknowledgement: I acknowledge that I have read and understand the above policy.

Printed Name of Patient/Parent

Date

Signature

We are happy to be serving the Laurel area for 35 years!